

Republic of the Philippines  
Province of Ifugao  
Municipality of Hungduan

**OFFICE OF THE SANGGUNIANG BAYAN**

**EXTRACT FROM THE MINUTES OF THE REGULAR SESSION OF THE SANGGUNIANG BAYAN OF HUNGDUAN, IFUGAO HELD AT THE SANGGUNIANG BAYAN SESSION HALL ON NOVEMBER 4, 2003 AT 9:00 O’CLOCK IN THE MORNING.**

**MUNICIPAL ORDINANCE NO. 21  
Series of 2006**

**ORDINANCE CREATING THE POSITIONS OF LEGISLATIVE STAFF OFFICER 1, RECORDS OFFICER 1 AND UTILITY WORKER 1 AT THE OFFICE OF THE SANGGUNIANG BAYAN OF HUNGDUAN, IFUGAO AND APPROPRIATING FUNDS THEREOF.**

**WHEREAS**, the office of the Sangguniang Bayan had been since January 1, 1996 a one man office with the Sangguniang Bayan as the only permanent employee manning the office ;

**WHEREAS**, with the advent of the Local Government Code of 1991 conferring the vast powers and duties to the local Sangguniang , the Legislative Department has become a busy office dealing with voluminous clerical works and other related office functions;

**WHEREAS**, in order to relative the SB Secretary from her duties and functions and for the Legislative Department to be more efficient and effective , the creation of the positions Legislative Staff Officer 1, Records Officer 1 and Utility Worker 1 is a necessity;

**NOWHEREFORE**, on motion of Honorable John D. Hangdaan and was duly seconded by all members present, be it ordained by the Sangguniang Bayan of Hungduan, Ifugao in session assembled:

**SECTION 1. Title.** This ordinance shall be known as the ordinance creating positions Legislative Staff Officer1, Records Officer 1 and Utility Worker 1 in the Sangguniang Bayan of Hungduan, Ifugao.

**SECTION 2. LEGAL Basis.** Section 447 (a) (viii) of the Local government Code of 1991 provides that the Sangguniang Bayan shall determine the positions and the salaries, wages, allowances and other emoluments and benefits of officials and employees paid wholly or mainly from municipal funds and provide for the expenditures necessary for the proper conduct of programs , services and activities of the municipal government .

**SECTION 3.** The salary grades and levels of the created positions are the following:

<b>POSITION</b>	<b>SALARY GRADE</b>	<b>LEVEL</b>
Legislative Staff Officer 1	11	2
Records Officer 1	10	2
Utility Worker 1	01	1

**SECTION 4. FUNDING.** The funds for the created positions shall be charged against the personal Services of the Local government Unit of Hungduan, Ifugao.

**SECTION 5. REPEALING CLAUSE.** Inconsistent provisions of any existing resolutions/ordinances pertaining to the above provisions are hereby repealed.

**SECTION 6. EFFECTIVITY.** This ordinance shall take upon the review and approval of the Sangguniang Panlalawigan.

**ADOPTED** and **APPROVED** this 18<sup>th</sup> day of September 2006 by the Sangguniang Bayan of Hungduan, Ifugao.

**CERTIFIED CORRECT:**

**(Sgd) PABLO M. CUYAHON**  
*Vice-Mayor/Presiding Officer*

**ATTESTED:**

**(Sgd) JULIUS A. PUGONG**  
*SB Member*

**(Sgd) JOHN D. HANGDAAN**  
*SB Member*

**(Sgd) PEDRO B. BUTALE**  
*SB Member*

**(Sgd) FELIMON B. ANANAYO**  
*SB Member*

**(Sgd) JIMMY A. YOGYOG**  
*SB Member*

**(Sgd) JOSE B. MAGAYA**  
*SB Member*

**(Sgd) JULIO G. BAHATAN**  
*Liga ng mga Brgy. President*

**(Sgd) RANIA G. BASILIO**  
*SK Federation President*

**APPROVED:**

**(Sgd) HILARIO T. BUMANGABANG**  
*Municipal Mayor*

I hereby certify to the correctness of the foregoing resolution/ ordinance.

**(Sgd) JUANITA M. PUGONG**  
*SB Secretary*