

Republic of the Philippines  
Province of Ifugao  
Municipality of Hungduan

**OFFICE OF THE SANGGUNIANG BAYAN**

**EXTRACT FROM THE MINUTES OF THE REGULAR SESSION OF THE SANGGUNIANG BAYAN OF HUNGDUAN, IFUGAO HELD AT THE SANGGUNIANG BAYAN SESSION HALL ON MARCH 05, 2007 AT 9:00 A.M.**

**MUNICIPAL ORDINANCE NO. 18**  
**Series of 2007**

**AN ORDINANCE PARKING GOVERNMENT VEHICLES IN THE GARAGE AND MOTORPOOL OF THE LOCAL GOVERNMENT UNIT OF HUNGDUAN, IFUGAO AND SETTING POLICIES FOR THE USE THEREOF.**

**WHEREAS**, the Municipal Government recognizes the value of implementing austerity measures and fiscal discipline to attain greater for the people of Hungduan, Ifugao;

**WHEREAS**, the proper utilization of government vehicles could contribute to the maximization of benefits derived from limited resources available for the Municipality;

**NOW THEREFORE**, on the motion of Honorable Juanito B. Gamboc and was duly seconded by all members present;

**BE IT ORDAINED** by the Sangguniang Bayan of Hungduan, Ifugao assembled in session that:

**SECTION 1. TITLE.** This ordinance shall be known as the **PARKING ORDINANCE** of the Municipality of Hungduan, Ifugao

**SECTION 2. COVERAGE.** This ordinance shall cover the Government Vehicles of the Local Government Unit such as but not limited to the Municipal Dump Truck, Municipal Ambulance, Vehicle issued to the municipal Engineer, the motor vehicles and other future municipal vehicles to be purchased by the LGU or donated to the same.

**SECTION 3. EXEMPTION.** The Municipal vehicles issued to the Municipal mayor and the Municipal Vice-Mayor shall be exempted from the application of this ordinance.

**SECTION 4. MEANING OF TERMS.**

As used in this ordinance, the term:

1. **Motor pool Garage** – refers to the building formerly known as market building but was converted by virtue of a Sangguniang Bayan ordinance.
2. **Emergency cases** – official transactions that need immediate action by the concerned official /employee where the approving officer is likewise on official business.

3. **Personal Purposes** - those transactions that has no relation to the official duties and functions of the employee.

#### **SECTION 5. POLICIES ON THE USE OF MUNICIPAL VEHICLES**

1. All vehicles shall be parked at the Motor pool during week ends and holidays except when they used on emergency cases and when the use is on official transactions.
2. All municipal vehicles shall be parked at the Motor pool and garage at 5:00 in the afternoon everyday except when utilized by the Municipal Officials and Employees on official transaction beyond 5:00 in the afternoon.

#### **SECTION 6. ADMINISTRATIVE PROVISIONS.**

1. The Municipal mayor shall designate /assign an employee/office to man the motor pool and garage.
2. Municipal Officials and Employees requesting shall present a written request to the office/employee manning the motor pool and garage.
3. Private individuals requesting for the use of the municipal vehicles should first present the written request to the Municipal Mayor for his approval and upon payment of necessary fees. The approved request shall be presented to the motor pool division accompanied by the approved trip ticket and travel order for the trip ticket and travel order for the official driver specifying the number of days when the vehicle is used.
4. The municipal vehicles shall be utilized according to their intended official use and shall not be used for personal purposes except for emergency cases.

#### **SECTION 7. PENALTY CLAUSE.**

Municipal Officials who refuse to have the vehicles be parked shall be held liable for gross insubordination and shall be dealt with in accordance with present laws;  
Officials and employees found violating the provisions of this ordinance shall be dealt with in accordance with pertinent laws.  
The Municipal government shall not honor transaction found to be in violation of this ordinance.

#### **SECTION 8. REPEALING CLAUSE.**

All municipal issuances contrary to this ordinance are hereby repealed or modified accordingly.

#### **SECTION 9. SEPARABILITY CLAUSE.**

Should any part of this ordinance be rendered null by competent authority, other provisions shall remain in effect.

#### **SECTION 10. EFFECTIVITY.**

This ordinance shall take effect on after the review and approval of the Sangguniang Panlalawigan.

**ADOPTED and APPROVED** this 5<sup>th</sup> day of March, 2007 by the Sangguniang Bayan of Hungduan, Ifugao.

**CERTIFIED CORRECT:**

**(Sgd)PABLO M. CUYAHON**  
*Vice-Mayor/Presiding Officer*

**ATTESTED:**

**(Sgd) JULIUS A. PUGONG**  
*SB Member*

**(Sgd) JOHN D. HANGDAAN**  
*SB Member*

**(Sgd) PEDRO B. BUTALE**  
*SB Member*

**(Sgd) FELIMON B. ANANAYO**  
*SB Member*

**(Sgd) JIMMY A. YOGYOG**  
*SB Member*

**(Sgd) JOSE B.MAGAYA**  
*SB Member*

**(Sgd) JULIO G. BAHATAN**  
*Liga ng mga Brgy. President*

**APPROVED:**

**(Sgd)HILARIO T. BUMANGABANG**  
*Municipal Mayor*

I hereby certify to the correctness of the foregoing resolution/ ordinance.

**(Sgd)JUANITA M. PUGONG**  
*SB Secretary*