



Republic of the Philippines  
Province of Ifugao  
**MUNICIPALITY OF HUNGDUAN**  
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## **Office of the Municipal Mayor**

### **EXECUTIVE ORDER NO. 01 Series of 2015**

#### **AN ORDER ORGANIZING THE MUNICIPAL BLOOD COUNCIL (MBC) OF THE MUNICIPALITY OF HUNGDUAN, IFUGAO**

**Whereas**, Administrative Order No. 2010-0002 of the Department of Health mandates the establishment and operation of a Local Blood Council in provinces, cities, municipalities and barangays pursuant to the National Blood Services Act of 1994 or the Republic Act 7719;

**Whereas**, as per Provincial Ordinance No. 2012-15 of the Province of Ifugao, an ordinance establishing a Blood Collecting Unit and Voluntary Blood Donation Program in the Province of Ifugao and providing funds thereof;

**Whereas**, there is a need to provide readily available supply of blood for patients in need especially during emergencies;

**Now Therefore, I HILARIO T. BUMANGABANG**, by virtue of the powers vested in me by law as the Municipal Mayor of Hungduan, Ifugao, do hereby order the organization of the Municipal Blood Council (MBC) in the municipality with the following provisions:

#### **Section 1. Organization of the Municipal Blood Council (MBC)**

Hereby organize a non-profit, non-government and a multi-sectoral organization to be known as the Municipal Blood Council of Hungduan.

#### **Section 2. Composition**

The council shall be composed of the following:

Chairman:	Municipal Mayor
Vice Chairman:	Municipal Health Officer
Members:	SB Committee Head on Health, Nutrition, Sanitation and Religious Affairs
	SB Committee Head on Social Services and Community Development
	All Punong Barangay
	PNP Chief of Police
	Chief of Hungduan District Hospital
	Public Schools District Supervisor
	Philippine Red Cross-Ifugao Chapter Representative
	Religious Sector Representative
	Women's Organization Representative
	Senior Citizens Representative
	DOH Representative
	DRRMO Representative
	Municipal Social Welfare and Development Officer

### **Section 3. Objectives**

The MBC shall have the following objectives:

#### **A. General Objective:**

To plan and coordinate the implementation of the Municipal Voluntary Blood Donation Program which aims to ensure adequate supply of safe blood for the community.

#### **B. Specific Objectives:**

1. To ensure an adequate supply of blood through promotion of voluntary donation.
2. To mobilize human resource/ facilities/ financial support for local public education and donor recruitment
3. To organize mobile blood donations in coordination with the Provincial Blood Center and authorized Blood Collection Units (BCDs).
4. To organize the hospital and other health services in the community into a functional and efficient network consistent with the established Inter-Local Health Zone.
5. To assist the local blood services network in public education; donor recruitment; organization/conduct of mobile blood donation activities; and provision of human and financial resources.

### **Section 4. Functions and Limitation**

#### **A. Functions:**

1. Participate in the formulation of the Municipal Blood Donation Program that fulfills the needs for blood transfusion in the community;
2. Plans and implements public education, advocacy and donor recruitment activities to promote voluntary blood donation;
3. Organizes mobile blood collection activities in coordination with the Blood Centers and authorized Blood Collection Units;
4. Spearheads/assists in fund sourcing/ fund raising from within the community and from external governmental and non-governmental organization, financial institutions or agencies;
5. Strengthens the linkages of local hospitals, facilities providing emergency obstetric care (BEmONC/CEmONC) and health services with the Blood Center;
6. Coordinates and monitors the implementation of the Municipal Blood Donation Program/Policies and Guidelines like DOH Department Circular No. 2010-0181 which provides blood services under the Maternal, Neonatal and Child Health and Nutrition (MNCHN) Strategy to reduce and prevent maternal and neonatal mortality.

#### **B. Limitation**

The Municipal Blood Council shall not be allowed to set-up or operate a blood service facility.

## **Section 5. Activities of the Municipal Blood Council**

The council shall have the following activities:

- A. Plan the local Blood Donation Program;
- B. Form the committee to undertake the strategies; P
- C. Formulate the annual operational plans for each strategy;
- D. Organize various groups for the implementation of planned strategies/ activities;
- E. Formulate policies and procedures for the provision and sharing of:
  - Human Resources
  - Facilities
  - Reagents, blood bags and supplies
  - Refreshments
  - Funds
- F. Organize and supervise an active secretariat;
- G. Implement strategies/ activities of the local blood donation program;
- H. Monitor and evaluate the activities of the local blood donation program;
- I. Report activities and accomplishments and financial transactions
  - Quarterly to Executive Board and Provincial Blood Council
  - Annually to general membership and Provincial Blood Council

## **Section 6. Executive Board**

The Municipal Blood Council shall elect from among each members an Executive Board which shall have at least eleven (11) members.

## **Section 7. Officers of the Executive Board**

Members of the Executive Board shall elect its officers consisting of the President, Vice President, Treasurer, PRO, Auditor and such other officers that they may deem necessary.

## **Section 8. Committees**

The Executive Board shall create committees to plan and implement components of the Municipal Blood Donation Program, such as, but not limited to:

- A. Executive Committee
- B. Committee on Public Education
- C. Committee on Donor Recruitment
- D. Committee on Mobile Blood Donation
- E. Committee on Ways and Means
- F. Committee on Recognition and Awards

## **Section 9. Secretariat and Functions**

The Secretariat of the Municipal Blood Council shall be the Municipal Health Office being the forefront in health services in the municipality.

The Municipal Blood Council shall designate a Secretariat which shall have the following functions:

- A. Provide secretarial support to the Municipal Blood Council and the Committees;
- B. Handles communications and correspondence;
- C. Assists the secretary in the custody of documents;
- D. Assists the treasurer in the management of funds and preparation of financial reports;

- E. Coordinates and monitors the activities of the Council and Committees under the supervision of the Officers;
- F. Prepares reports under the direction of the officers and chairperson of committees.

### **Section 10. Municipal Blood Donation Program**

The council shall plan, establish and implement a Municipal Blood Donation Program

### **Section 11. Policies for the Municipal Blood Donation Program**

- A. To ensure an adequate and accessible supply of safe blood for transfusion, the Municipal Blood Council shall be governed by the following policies:
  - 1. Public education and donor recruitment shall:
    - Convey messages;
    - Motivate healthy low risk donors to give blood
    - Discourage persons with high risk exposure to transmissible diseases and high risk behavior from donating blood;
    - Give opportunity to such persons to defer themselves (self deferral) or inform the Blood Center confidentiality not to use blood that they donated (self exclusion).
  - 2. Blood shall be collected from voluntary non-remunerated donors. There shall be no payments in cash or in kind which may motivate potential donors to withhold information of high-risk exposure or behavior. Blood from such persons may compromise the safety of blood products, and the safety of blood products, and the safety of the patients receiving the blood transfusion.
- B. Blood donation activities shall be conducted in strategic locations by Authorized Blood Collection Units in coordination with the Provincial Blood Center;
- C. Mobile blood donation sessions shall be done in various areas in the community, barangays, churches, schools, offices , military camps, police stations, etc.;
- D. There shall be efficient networking among hospitals and the Blood Center to make blood available to all patients and avoid wastage;
- E. The Local Blood Donation Program shall be included in the Work and Financial Plan of the Local Government Unit (LGU) DILG Memo Circular No. 99-133 dated August 4, 1999. Resources-financial, human and material- there shall be provided to the Local Blood Council and implementing organization in accordance to the approved budget granted by the LGU;
- F. All requests and issuances of blood products shall be between the hospital BSF or Clinical Laboratory and the Blood Center;
- G. A registry of blood donors with rare blood types shall be maintained.

### **Section 12. Strategies for Local Blood Donation Program**

To accomplish its objectives, the Municipal Blood Council shall implement the following strategies for Local Blood Donation Program:

- A. Public Education
- B. Recruitment of blood donors
- C. Mobile Blood Donations

### **Section 13. Performance Indicators of the Municipal Blood Council**

To evaluate the accomplishment of the strategies and objectives, in coordination with DOH-Regional Offices, the Blood Safety Indicators in the prescribed report form monitored by the Municipal Blood Council.

### **Section 14. Blood Services Network**

The Municipal Blood Council shall coordinate and assist in the implementation of a functional network for the provision of an adequate supply of blood among government and private hospitals and blood centers to ensure access to blood by all patients.

### **Section 15. Recognition of Blood Donors**

The Municipal Blood Council shall hold award ceremonies that shall recognize the importance of the contributions of blood donors, donor recruiters and supporting organizations.

### **Section 16. Sources of Funds**

The Municipal Blood Donation Program may be financed from the following sources:

- A. Allocation from the Municipal Government
- B. Contributions from PNRC National Blood Services
- C. Contributions from Provincial Blood Services
- D. Contributions from Donor agencies, local and international

### **Section 17. Financial Management**

Sound financial management principles and procedures which specify clear lines of accountability shall be set up and maintained consistent with applicable government accounting and auditing rules and regulations.

### **Section 18. Repealing Clause**

All orders or issuances inconsistent hereto are hereby repealed and modified accordingly.

### **Section 19. Effectivity**

This order shall take effect immediately upon signing hereof and shall have full force and effective until repealed, amended, or modified.

Issued this 21<sup>st</sup> day of January at Hungduan, Ifugao.

  
**HILARIO T. BUMANGABANG**  
Municipal Mayor