



Republic of the Philippines  
Province of Ifugao  
Municipality of Hungduan  
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## Office of the Municipal Mayor

### EXECUTIVE ORDER NO. 16 Series of 2014

#### AN ORDER CREATING THE MUNICIPAL COORDINATING TEAM (MCT) FOR THE IMPLEMENTATION OF THE KALAHY CIDSS-NCDDP PROJECT

**WHEREAS**, the Municipality of Hungduan has been selected as one of the sites for the implementation of Kapit Bisig Laban sa Kahirapan Comprehensive and Integrated Delivery of Social Services- National Community-Driven Development Program (KALAHY - CIDSS -NCDDP) being implemented by the Department of Social Welfare and Development (DSWD);

**WHEREAS**, the KALAHY - CIDSS - NCDDP aims to empower local communities through improved participation in Local Governance and involvement in the preparation and implementation of poverty reduction projects and consist among others the provision of grants to support sub-projects prioritized by the barangays;

**WHEREAS**, the programs compliments the goals and objectives embodied in the Comprehensive Development Plan of Hungduan and the local poverty reduction action plan;

**WHEREAS**, to fully support and implement the program, there is a need to create the Municipal Coordinating Team (MCT) to support the implementation of the KALAHY CIDSS - NCDDP and to gradually take over the facilitation of the KALAHY CIDSS - NCDDP process whenever required;

**NOW THEREFORE, I, HILARIO T. BUMANGABANG**, Municipal Mayor of Hungduan, Ifugao, under the power vested in me by law, do hereby declare.

**Section 1. Composition.** The Municipal Coordinating Team (MCT) relative to the implementation of the KALAHY CIDSS - NCDDP Program is hereby created and shall be composed of the following:

A. Municipal Coordinating Team

Area Coordinator

*Mrs. Gloria U. Depago*

Municipal Technical Facilitator/

*Engr. Lucas M. William*

Deputy Municipal Area Coordinator

Municipal Financial Analysts

*Mary Grace N. Nagnot/*

*Maria Alexandria G. Alhambra*

Community Empowerment Facilitators

*Imelda L. Dano*

*Evelyn Pugong*

*Ines B. Abbigat*

Gender and Development (GAD) Focal Person

*Angelina D. Dicihon*

Municipal Encoder

*Jovah N. Pugong*

Municipal Geo-tagger

*Engr. Ferdinand B. Pinay-an*

**Section 2. Functions.** The Municipal Coordinating Team shall perform the following functions:

1. Mobilize government support (staff, structures, systems, and resources) to key municipal and barangay activities along the CEAC.
2. Together with the ACT, facilitate the effective implementation of KC development process along the CEAC.
3. Coordinate MLGU Technical Assistance provision to BLGUs and community volunteers.
4. Together with the ACT, build and strengthen the capability of (a) community members and volunteers, and (b) LGU stakeholders to identify, design, select, and implement community projects using the CDD strategy.
5. Monitor MLGU compliance to commitments in the Memorandum of Agreement.
6. Together with ACT, ensure transfer of the CDD facilitation technology to the municipal and barangay local government unit.
7. Strengthen MLGU and BLGU capacity to engage in participatory, transparent, and accountable governance through mandated participatory governance structures such as local development councils (LDC), local special bodies (LSB), and other mechanisms.
8. Together with the ACT, facilitate the formation of the strengthening of the community-based structures and grassroots organizations to engage in participation, transparent and accountable governance.
9. Facilitate integration of MLGU training needs on CDD in existing LGU capacity building plans and activities.
10. Together with the ACT, facilitate the formation of municipal learning networks for generation and sharing of lessons on CDD.
11. Ensure systematic use and management of M&E data generated from the Project are correct. Ensure that appropriate reports and other project documents are shared and made publicly available.
12. Together with the ACT, ensure M&E data generated by the Project are correct, complete, consistent with Project standards, and are shared with the LGU.
13. Facilitate development and implementation of the KC Sustainability Plan.

**Section 3. KALAHI – CIDSS – NCDDP Municipal Office.** In order to fully operationalize the functionality of the MCT and ACT, an office space at the Annex Building occupied by the Municipal Budget and Accounting Office shall be allocated for the KALAHI CIDSS – NCDDP Office.

**Section 4. Accountability and Reporting.** The MCT shall ensure that appropriate reports and other project documents be provided to the Local Chief Executive and the municipal inter-agency committee.

**Section 5. Effectivity.** This Order takes effect upon its approval.

Approved this 7<sup>th</sup> day of July, 2014 at Hungduan, Ifugao.

**HILARIO T. BUMANGABANG**  
Municipal Mayor