



Republic of the Philippines  
Province of Ifugao  
Municipality of Hungduan



**OFFICE OF THE MUNICIPAL MAYOR**

**EXECUTIVE ORDER NO. 13**  
Series of 2014

**AN ORDER REORGANIZING THE EXPANDED LOCAL POVERTY REDUCTION ACTION TEAM (LPRAT) OF  
THE LOCAL GOVERNMENT UNIT OF HUNGDUAN, IFUGAO**

**Whereas**, the national government agencies and other stakeholders shall pursue the Millennium Development Goal of reducing poverty from 26.5% in 2009 to 16.6% by 2015;

**Whereas**, the Local Government Code of 1991 mandated community participation in the Local Development Councils and various organized local special bodies;

**Whereas**, DBM-DILG-DSWD-NAPC Joint Memorandum Circular No. 3, Series of 2012, provided the policy guidelines and procedures in the implementation of bottom-up planning and budgeting for the FY 2014 BuB/GPBP-LPRAP project implementation and subsequently for the FY 2014 budget preparation;

**Whereas**, as per policy guidelines, the need to concert as well as collect efforts from the Municipal Government, National/Regional Line Agencies, Civil Society Organizations, Basic Sectors, the community and other stakeholders concerned is vital towards reducing poverty by 2015.

**Whereas**, to strengthen and concretize the implementation of the poverty bottom-up planning and budgeting in the locality, JMC No. 3 s. of 2012 provides for the new composition of the expanded Local Poverty Reduction Action Team.

**Now therefore, I, HILARIO T. BUMAGABANG**, Municipal Mayor of Hungduan, Ifugao, by virtue of the powers vested in me by law, do hereby reorganize the expanded Local Poverty Reduction Action Team (LPRAT) with its composition and functions, viz:

**Section 1. COMPOSITION**

Chairperson : **HILARIO T. BUMANGABANG**, Municipal Mayor

Co-Chairperson : **BENJAMIN O. CASTILLO**, Movement for Better Leadership Foundation,  
Elected Signatory

Members :

**Representatives from Government**, to wit:

**PEDRO B. BUTALE**, SB Chairperson Committee on Appropriation  
**MAURO T. BANDAO**, Municipal Planning and Development Officer  
**MARILOU D. BUYAYO**, Municipal Budget Officer  
**ELMA P. LANGBAYAN**, Municipal Treasurer  
**ALFONSO B. CAYONG**, OIC-Municipal Agriculturist Officer  
**ANGELINA D. DICLIHON**, OIC-Municipal Social Welfare and Development Officer  
**ROSELYN B. PULIG**, PESO Manager  
**ERIC H. DUGONG**, Municipal Health Officer  
**MARISSA D. GOROSPE**, DSWD Municipal Link  
**EMMANUEL H. BANGO**, Municipal Local Government Operations Officer  
**DAISY B. YOGYOG**, BuB/GPBP-LPRAP Project Coordinator

**Representatives from Barangay Development Council Vice-Chairpersons**, to wit:

**EFREN ANANAYO**, Barangay Abatan  
**JOCELYN C. CALINGAYAN**, Barangay Bangbang  
**NESTOR GUIMANGAL**, Barangay Bokiawan  
**ROSALINA P. BINWAG**, Barangay Poblacion, Elected Signatory  
**PEDRO HIPNGATON**, Barangay Nungulunan

**Representatives from Civil Society Organizations, to wit:**

**IMELDA T. BIYONG**, BRPO Chair/ RIC-Women's Org'n Rep. , Elected Signatory

**OLIVIA BITOG**, RIC/ BHW Representative

**JUANA DAPING**, Igorota Foundation Incorporated

**JANET PUGONG**, Women's Organization Representative

**BELINA G. DORADO**, PWD Federation Representative

**Representative from the Business Group, to wit:**

**GLORIA B. ANTONIO**, Overseas Filipino Workers Representative

**Section 2. ROLES AND RESPONSIBILITIES**

**Local Chief Executive shall:**

- Organize and convene the LPRAT;
- Designate/appoint personnel involved on the BuB/GBP-B-LPRAP
- Oversee project planning, implementation, and monitoring activities necessary to expedite project execution
- Direct and approve project implementation activities
- Mobilize the concerned LGU staff to comply with the requirements of the DILG's Seal of Good Housekeeping, requirements of partner NGAs in the implementation of BuB/GBP-B-LPRAP projects, and implementation of the PFM Improvement Plan.

**The Local Poverty Reduction Action Team (LPRAT) shall:**

- Organize and facilitate the conduct of a Local Poverty Reduction Action Planning workshop for the Formulation of the LPRAP and the identification of priority poverty reduction projects;
- Agree on a list of priority poverty reduction projects based on the LPRAP and submit it to the RPRAT using the proper template; and
- Conduct quarterly meetings to monitor the status of the approval and integration of priority poverty reduction projects into the budgets of participating agencies and monitor the implementation and status of the projects.

**Government Members of the LPRAT shall:**

- Make available information and data sets about unmet needs and corresponding Annual Investment Programs and existing work and financial plans that already begin to address these unmet needs;
- Identify difficulties encountered by the LGU in its effort to reach remote barangays, respond to demands of basic sector groups and scale-up essential services such as those implied by core local poverty indicators of the CBMS and supply-side gaps relevant to Pantawid Pilipino and Universal HealthCare;
- Ensure conduct of LPRAP workshop/s with strong CSO and basic sector participation and ensure that only project proposals included in the LPRAP and prioritized by the LPRAT are submitted to the RPRAT;
- Ensure the conduct of quarterly LPRAT meetings;

**The CSO members of the LPRAT shall:**

- Capacitate the communities, including the use of poverty-relevant databases, as they participate in the local planning and budgeting processes;
- Facilitate their own meetings, community consultations and workshops in preparation for the LPRAP workshop;
- Actively participate in the formulation of LPRAP and identification of the Priority Poverty Reduction Projects;
- Through their elected representatives, endorse the LPRAP and list of poverty reduction projects for approval of the Sangguniang Bayan; and
- Monitor the implementation of the projects through the LPRAT, the mechanism to be established by oversight committee.

**The Sangguniang Bayan shall:**

- Review and approve the List of Priority Poverty Reduction Projects to be submitted to the RPRAT through a resolution using the prescribed form.

**The Project Coordinator shall:**

- Coordinate with partner agencies, the coordination and oversight committee, and CSOs in the planning, implementation, and monitoring of BuB/GBP-B-LPRAP Programs, Projects and

Activities (PPAs) in conformity with the schemes as provided in the JMC No. 3 and NBM No. 121, Series of March 14, 2014.

- Mobilizes the LPRAT and other concerned staff in the completion of project documents required by the partner agencies relative to project planning, implementation, and monitoring of BuB/GBP-B-LPRAP related programs and projects
- Coordinates and directs all BuB/GBP-B-LPRAP related programs, projects, and activities in the municipality for the efficient allocation and utilization of resources to meet project goals and objectives;
- Oversees completion of project requirements as stipulated in the Memorandum of Agreement (MOA) of each participating agency and coordinates its proper implementation;
- Prepares and recommends project documents for the chief executive's approval;
- Provides leadership, supervision and necessary administrative assistance to staff directly involved in the BuB/GBP-B-LPRAP projects; and
- Consolidates and finalizes project reports and submit to concern agencies.

### **Section 3. COMPENSATION AND RENUMERATION**

The project coordinator shall be entitled to the maintenance and other operating expenses relative to project implementation like such as wages, TEV/per diem of staff involved in the project and other project related expenditures for the full completion of BuB/GBP-B-LPRAP projects shall be charged to the administrative cost & engineering overhead of aforesaid projects and other the regular MOOE of the LGU as counterpart for the implementation of the aforesaid special project subject to accounting rules and regulations.

### **Section 4. EFFECTIVITY**

This order shall take effect immediately and shall be in full force and effort until repealed, amended, or modified.

Issued this 28<sup>th</sup> day of March 2014 at Hungduan, Ifugao

**HILARIO T. BUMANGABANG**  
Municipal Mayor