

STATUS OF UNLIQUIDATED CASH ADVANCES
As of March 31, 2020

Agency	No.	Account Used	Name of Accountable Officer (AO)/Employee	Purpose	Date Granted	Unliquidated Amount	Due date for Liquidation	Age of Cash Advance	Status of AO/Employee	Availability of documents		Action Taken by		Status of Request for write off and/or Narrative Report (NR)	Amount written off/Subject of NR	Remarks
										with (/)	without (/)	Agency Officials (Write-off Requested)	Auditor (Narrative Report Prepared)			
	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16
HUNGDUAN	1	1-03-05-040	Florencio Ognayon	travel expenses	04-Mar-20	50,000.00	04-Apr-20		active	xx						
	2	1-03-050010	Elma P. Langbayan	various operationg expenses		468,366.25	31-May-20		active							
TOTAL					P	518,366.25										

Note: Column 9 Indicate if the AO/employees is still connected with the agency, retired, resigned, dead, or can no longer be traced, etc.

Column 12 For agency official: indicate if the agency requested for write-off.

Column 13 For auditor: indicate if narrative report was prepared.

Column Nos. 1-9 To be filled up by responsible agency official/accountant.

Column Nos. 1-0-16 To be filled up by the ATL.

- Legend:
- 1-03-05-010 Advances for Operating Expenses
 - 1-03-05-020 Advances for Payroll
 - 1-03-05-030 Advances to Special Disbursing Officer
 - 1-03-05-040 Advances for Officers and Employees
 - 1-03-05-050 Due from Officers and Employees



 MARY GRACE N. NAGNOT
 Municipal Accountant



 CASAN P. DUMULAG
 Municipal Mayor